



24 July 1975

MEMORANDUM FOR THE RECORD

1. The folder alphabetically arranged containing the names of individuals on whom the FBI has requested a check of Office of Security records was initiated in late 1970. The checks are on names of more specific interest to the FBI that is an expedite and/or other than routine check is desired. Routine checks are conducted through normal FBI Field Office facilities but these checks are from FBI Headquarters to CIA Headquarters.

2. The requested checks are by a form memorandum, two copies which with reply are attached. The Office of Security reply is only based on Office of Security records except in a particular case where coordination appears necessary with the DDO. The second copy of the request with indicated reply is maintained for record purposes only to document the reply to the FBI concerning requested checks through the above liaison channel. Most of the requested checks are on foreigners of interest to the FBI.

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